

**FREQUENTLY ASKED QUESTIONS (FAQS)
FOR
CQI DIPLOMA**

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Below is a list of typical question asked:

1. *Will I be able to obtain membership?*

You need to check your eligibility with the Chartered Quality Institute (CQI). However, satisfactory completion of all the Diploma modules will fulfill the academic requirements for membership.

2. *Is there any entry criteria?*

Basic Mathematics and English qualifications

3. *What standard is the qualification?*

NVQ Level 5

4. *Will I be able to cope?*

Said simply yes, but that's what QM&T are there for and if you are not sure then talk to one of our tutors (tutor@qmt.co.uk)

5. *When does the course start?*

Any time. Examinations are in January and June each year.

6. *How do I enrol?*

By completing the QM&T student application form and paying the fees (by bank transfer, cheque or credit card).

7. *How many courses can I take?*

As many as you can manage.

- a. One per year - is OK,
- b. Two per year - is possible,
- c. Three per year - is probably the maximum

8. *How much study time will it take?*

The Chartered Quality Institute recommends approximately 100 hours per unit. Bearing in mind this is only a guideline and every individual would need different amount of time.

9. *Does QM&T offer all the diploma modules?*

Yes

10. *How is the assessment carried out?*

Assessment is by assignment and exam.

11. *What does the learning pack consist of?*

- Workbooks, Course Book & Tutorial Notes
- Text Book
- Assignment brief and Past exam papers
- One year's unlimited tutorial support is provided by telephone, fax, e-mail or written correspondence as required. See QM&T Team
- Monthly Quality Newsletter with all the very latest QA news. Keeping you right up to date and informed on what is happening in the Quality Assurance field.
- Online learning resource containing; student forum, extracts from standards, additional slides, software, and much more...

12. *Do I keep the work book?*

All the material sent is yours to keep.

13. *Is it possible to do the course other than by distance learning?*

We offer this course by distance learning, although QM&T does offer costed on-site or at QM&T workshops.

14. *What are the costs?*

See pricing at <http://www.qmt.co.uk/pricing.htm>

15. *Is there an examination fee?*

Yes, CQI's examination/module entry fees change every year. For 2011, the module entry fees is £50 per module.

16. *Where does the examination take place?*

You need to arrange to sit the exams as an external student either at the CQI head office or at your local college. The fee for this is paid directly to the exam centre

17. *Is each module examination on a different day?*

Yes

18. *What happens if I fail?*

Don't be so pessimistic. You can retake, but we are the best performing college and we have won the Best CQI College award for the past 2/3 years.

19. *What is the pass mark?*

40%

20. *When do I get the exam results?*

January exam results are released in mid March. June exam results are released in mid August.

Note; QM&T will make every effort to keep this information up to date. However, the criteria associated with the CQI Diploma and Certificate course changes, QM&T therefore cannot not be held responsible for any inaccuracies in the above information.